

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND  
BOARD OF COMMISSIONERS OF THE TOWN OF LOOKOUT  
MOUNTAIN, TENNESSEE**

August 14, 2018

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at a specially scheduled date at the Town Hall on Tuesday August 14, 2018 at 5:00 p.m., the following being present:

[See list of attendees attached as Exhibit A hereto]

- 1. Call to order and Declaration of Quorum.** Mayor Mutter called the meeting to order and recognized a quorum for the conduct of business.
- 2. Approval of minutes.** Upon motion of Commissioner Bentley, seconded by Commissioner Stinnett and unanimously approved the minutes of the July 24, 2018 meeting of the Mayor and Board of Commissioners were approved and ordered to be entered in the Town's minute book.
- 3. Financial Report,** Mr. Montague introduced newly retained assistant bookkeeper and aide to Samantha Van Alstyne, Belinda Allen and presented the financial report through the month of July, 2018. The report, a copy of which is attached as Exhibit B hereto, was approved upon motion of Commissioner Bentley, seconded by Commissioner Jones and unanimous approval. He then presented a proposed budget amendment ordinance for the upcoming fiscal year as adopted in July meeting to provide for the retention of a new administrative assistant in the Fire and Police Department. On motion of Commissioner Bentley, seconded by Commissioner Jones and unanimous approval the budget ordinance amendment, designated as Ordinance # 201, was adopted upon first reading. A copy is attached as Exhibit C hereto.
- 4. Department Reports.** Commissioner Bentley reported for the Fire and Police Department and first reviewed the department

statistics for the month of July, 2018, a copy of which is attached as Exhibit D hereto. He also discussed the continuing enforcement of all traffic ordinances, radar in the school area, playground and Town Common parking, the need for addresses on residential locations to assist police and medical responses, and the co-operative efforts with the National Park Service to address parking issues in the Sunset Rock area. He then recommended that the Commission pass a resolution declaring two vehicles held in inventory but of no practical value to the Department. After discussion and upon motion of Commissioner Bentley, seconded by Commissioner Pippenger and unanimously approved the resolution attached hereto as Exhibit E was approved. He concluded his report by asking approval of the retention for a six month probationary period of an Administrative Assistant for the Department and the naming of current Dispatch Officer Lange Montague to fill that position. Upon motion of Commissioner Bentley, seconded by Commissioner Jones and unanimous approval the recommendation was approved.

**5.** Commissioner Pippenger reported on the beginning of soccer competition and flag football. She also urged consideration for the condition of all fields during wet season and commented upon efforts to restrict usage on sensitive areas. Mayor Mutter then addressed plans of County Commissioner Joe Graham to distribute funds to the Town recreation program from his discretionary funds. Such a distribution must be approved by the full County Commission at its next meeting.

**6.** Commissioner Stinnett reported for the Education Department and introduced school principal Ruth White who led a discussion of the opening of the school year and detailed new hires in the faculty and transfers from within the staff for the year.

**7.** Commissioner Jones reported for the Public Works Department and emphasized improvements being made in brush removal, right of way trimming and advised that it was thought that the long anticipated Bartram Road repairs were complete.

**8. Citizens Input.** There were no matters for input by residents.

**9. Old Business.** There was no old business for consideration.

**10. New Business.** Tracy Hopkins Tindall appeared for property owners Tim and Virginia Ann Manson and presented a proposal to resubdivide lots 5-8 of property located at 417 West Sunset Road to essentially return the lots to their dimensions as existing before they were replatted in 1997. After discussion by Mr Smith and Ms. Tindall and upon motion of Commissioner Pippenger, seconded by Commissioner Jones and unanimous approval the Resolution attached hereto as Exhibit E was approved.

Ms. Tindall then introduced a proposed subdivision plat of property at 210 West Brow Road, the purpose of which is to conform the official plat of the property to the actual use of the property over many years as two residential lots with access to the public road, West Brow Road by way of access easements as shown on the plat and referenced in the deeds to the property. After discussion by Ms. Tindall and Mr. Smith the Resolution attached hereto as Exhibit F was adopted upon motion of Commissioner Jones, seconded by Commissioner Stinnett and unanimous approval.

**11. Mayor's Report.** Mayor Mutter reported upon the status of the August election results and suggested that the results would be certified prior to the September meeting and that the newly elected Commissioners would be sworn in at that meeting.

**There being no further business the meeting was adjourned until the June regular meeting, which will be held Tuesday, September 11, 2018.**

[Signatures On Next Page]