

THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN

September 10, 2019

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, September 10, 2019 at 5:00 p.m., those being present being listed on Exhibit A hereto.

1. Call to order and Declaration of Quorum. Mayor Jones called the meeting to order and recognized a quorum for the conduct of business.

2 Approval of minutes. Upon motion of Commissioner Bentley seconded by Commissioner Pippenger, and unanimously approved the minutes of the August 13 , 2019 Meeting of the Mayor and Board of Commissioners were approved and ordered to be entered in the Town's minute book.

3. Financial Report. Ms. Van Alstyne presented the financial report for the Town through the month of August, 2019. Upon motion of Commissioner Stinnett seconded by Commissioner Schriener and unanimous approval the financial report was approved. A copy of the report is attached as Exhibit B.

4. Departmental Reports:

Commissioner Bentley reported for the Fire and Police Department and reviewed the report of activities for the month of August, 2019. The monthly report is attached as Exhibit C hereto. He also reported an increase in enforcement of traffic offenses and increased enforcement during times of temporary road closings with penalties of \$500.00 for violations of blocking barriers or vehicles. He also urged caution during the EPB tree trimming operations anticipated in September and October. He announced the retirement of Captain Don Massengale on September 5 after 29 years of service as a police officer and EMT. Chief wells introduced a proposal for adding a definition of Administrative Leave to fill a void in the Town's Personnel policy statement for inclusion in the manual in accord with the recommendation of MTAS. Upon motion of Commissioner Bentley, seconded by Commissioner Schriener the Resolution attached hereto as Exhibit D was adopted for inclusion in the manual and circulation to all

employees. Mayor Jones commented on the loss through retirement of an extremely good member of the Town's EMT force.

Commissioner Pippenger also commented of Captain Massengale's retirement and further reported on the newly replaced fence at the Navarre Pavilion, the new signs for park rules and the newly repaired dog water fountain at Temple Park.

Commissioner Schriener reported for the Public Works Department and advised that the department was dealing with brush, pot- holes and clippings pick up, September plans include striping and reflector installation in streets. He commented on the EPB tree program to help to assure that trees do not fall on power lines and the potential tree problems on Watauga Lane.

Commissioner Stinnett reported that the Town has now received the new Hamilton County school budget which allows us to determine the Town and PTA contributions. He announce the schedule for the 72nd year of the Lookout Mountain school Carnival for October 1 (rain date October 3). October 7 – 14 will be fall break; October 24th is parent/ teacher conferences. He especially noted the development of a task force to work to assure that the school is not closed

5. Citizen's Input. No one requested to present comments not otherwise considered.

6. Old Business. There was no old business to address.

7. New Business. In accord with the passage of the Resolution at the August meeting regarding vesting options for participants in the state retirement program it was suggested by MTAs that a resolution be passed to approve the effect of such on the contribution of the Town to the state managed fund. After discussion and upon motion of Commissioner Bentley, seconded by Commissioner Schriener and unanimous vote of approval the Resolution attached hereto as Exhibit D was adopted.

8. Mayor's Report. Mayor Jones updated the meeting on the Market on the Mountain status and further advised that the WWTA would be working on sewer line improvements until June of 2020. He urged all to remember the horrific events of September 11, 2001

There being no further business the meeting was adjourned until the September 10, 2019.

[Signatures on next page]