

**THE MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF  
COMMISSIONERS OF THE TOWN OF LOOKOUT MOUNTAIN**

April 9, 2019

The Mayor and Board of Commissioners of the Town of Lookout Mountain, Tennessee met in regular session at the Town Hall on Tuesday, April 9, 2019 at 5:00 p.m., those being present being listed on Exhibit A hereto.

**1. Call to order and Declaration of Quorum.** Mayor Jones called the meeting to order and recognized a quorum for the conduct of business.

**2 Approval of minutes.** Upon motion of Commissioner Stinnett, seconded by Commissioner Bentley, and unanimously approved the minutes of the March 12, 2019 Meeting of the Mayor and Board of Commissioners were approved and ordered to be entered in the Town's minute book.

**3. Financial Report.** Ms. Van Alstyne presented the financial report for the Town through the month of March 2019. A copy of the report is attached as Exhibit B hereto. Upon motion of Commissioner Pippenger seconded by Commissioner Schriener and unanimous approval, the financial report was approved.

**4. Departmental Reports:**

Commissioner Bentley reported for the Fire and Police Department and reviewed the report of activities for the month of March, 2019. The monthly report is attached as Exhibit C hereto. He also reported on the immediate need to replace the radio system for the department at a cost in excess of \$92,000.00. He and Chief Wells introduced Officer Hullender and recounted a recent event which resulted in life saving action on a medical call.

Commissioner Pippenger reported that baseball season is now underway with games scheduled through May 25. The Opening Day Parade will proceed from the Fairyland school on April 20, beginning at approximately 9:00 a.m. and proceed to the Commons ball fields. She thanked the Public Works Department for the assistance in the clean up of the lower parking lot and other areas. She is seeking information on the history of the Bell at the Town Common and detailed the information about the planned litter pick-up scheduled for April 12 from 9:00 till

Commissioner Stinnett reporting for the Department of Education advised that school year would end in 43 days and introduced principal Ruth White to report on current matters. She reported that there appeared to be a good class of new resident children in the lower grades with 25 new students registered.

Registration for returning students will begin on May 5. She thanked to Fire and Police for their “walk through visits and recounted an experience on “Principal For a Day” day involving the help of Officer Eddie Wade.

Commissioner Schriener reported for the Public Works Department and advised that the department had met with the volunteers for the litter pick up scheduled for April 12. He reminded all that brush from yards should be separate from leaves and must be no larger than 4' x 4'x8'.

**5. Citizen's Input.** No one requested time to present comments.

**6. Old Business.** The Travel Expense reimbursement program passed upon first reading at the March 12 meeting was considered. Upon motion of Commissioner Bentley, seconded by Commissioner Stinnett and unanimous approval the Ordinance # 202 was passed upon second and final reading a Copy is attached hereto as Exhibit D.

**7. New Business.** Chief Wells, appearing on behalf of Anne Brown of 412 east Brow Road presented her application for a variance of 5 feet to the sideline set back requirement along her south property line. Her neighbor Tom Dickenson appeared to express consent Chief Wells stated the plans would not interfere with fire services to either of the affected properties. Wherefore, upon motion of Commissioner Stinnett, seconded by Commissioner Bentley and unanimous approval Ordinance # 203, a copy of which is attached as Exhibit E hereto was approved upon first reading.

Chief Wells then introduced Doug Chapin, principal officer of Clumpies Ice Cream who sought a permit from the commission to operate a food truck on the street near Point Park on certain days, not yet scheduled. Chief Wells pointed out several municipal code provisions which impacted his ability to issue such a permit without Commission consideration Commissioner Bentley and Mayor Jones questioned the propriety of such activity upon the streets in a residential and tourist center and Mr. Chapin was asked to reconsider and work with Chief Wells to refine his proposal. Chief Wells then entered a discussion of the development of a Police Procedural Manual to control and streamline procedures in the handling of a wide range of normally occurring situations. Mr. Smith advised that he had reviewed the proposed procedures for compliance with state and federal law. Whereupon, upon motion of Commissioner Bentley, seconded by Commissioner Stinnett and unanimous approval the Resolution attached as Exhibit F was approved.

**8. Mayor's Report.** Mayor Jones reviewed the status of the Cave Gun exhibit in the Town Hall lobby and thanked Joe Hailey of Ross Glass and Chip Rennick of Evans Lumber for their contribution of materials for the exhibit. He also announced that with the retirement of Mae Mitchell from assisting with gardening tasks and maintenance on Town properties that the Garden Club of Lookout Mountain would be undertaking her good work

There being no further business the meeting was adjourned until the next meeting on May 14, 2019 at 5:00 p.m.

[ SIGNATURES ON NEXT PAGE ]